

Minutes for LMES PTA:

Location: LMES Principal Mr. Brad Davis' office

Time: 11:00am-12:30pm

Date: 7/25/2023

Attendees:

Members in attendance: Brandi Davis, Nicole "Coley" McLaren, Jaqueline Nelson, Rebekah Basham, Nicole Richardson and Mr. Brad Davis

Guests in Attendance: Gilly Hager, Client Care Consultant with Boosterthon

Members not in attendance: Whitney Mooney

Agenda Items:

1. Boosterthon Meeting began with Gilly Hager at 11am via Zoom. Gilly Hager mentioned our \$2,000 base cost was paid the prior school year when the contract was signed. Our Fun Run will kick off on 10/03/2023 and will take place on 10/11/2023.
 - a. Nicole Richardson mentioned we do not want to have track or lap markings on the t-shirts but we would like to customize them with our sponsors and the 5 Houses system. b. Any t-shirt orders placed before 8/15/2023 will result in early bird pricing. We will not make this date with our Back to School night, but Gilly Hager informed us that ANY Spiritwear order placed for a minimum of \$1,000 this year will result in a \$250 discount for our school.
 - c. Gilly Hager scheduled our next Boosterthon meeting for 8/16/2023 at 10am via zoom. This meeting will last an hour.
 - d. Gilly Hager asked for us to email, call or text any questions.
 - i. LMES PTA Secretary and Boosterthon Chair Nicole "Coley" McLaren asked all communication filters through her. LMES PTA members will ask questions to her directly, and she will ask questions to Gilly Hager, providing the responses back to the LMES PTA members.
2. LMES Principal Mr. Brad Davis was asked by LMES PTA President Brandi Davis what the LMES school goals and objectives were for the upcoming year. The LMES PTA Executive Board plans to use the responses to plan out the various events and programs for the LMES faculty, families, teachers and staff.
 - a. LMES Principal Mr. Brad Davis did not have many ideas other than the \$2,400 he will formally request of the Budget Committee for the purchase of a yearly subscription to the House App system. It will allow families as well as the LMES faculty to see real-time data updated regarding the points for the house system. The 2022-2023 Boosterthon finances obtained by LMES were used to create long-term visuals for the 5 Houses. Currently there are banners, signs and displays through the hallways and common areas of LMES that represent the 5 houses along with the prior year's winners and live-updating capability.
 - b. The response by LMES Principal Mr. Brad Davis regarding the events sponsored by the LMES PTA (art night, fitness night, music events, reading/math nights, and One Book/One School) are all fine for us to create and execute but they will require a balance of teachers and volunteers to help.
 - i. LMES PTA Secretary Nicole "Coley" McLaren and LMES PTA Volunteer Coordinator Jennifer Sestak will follow up with Mechanicsville High School, JROTC, Beta Clubs and a variety of Retired Teacher Organizations in the area to

see what we can collect for volunteers.

c. Current dates on the LMES Calendar:

- i. 8/14/2023 will be the date of the Morning Teacher's Breakfast sponsored by the LMES PTA where we will discuss the updates to the Budget Requests, All-in-1 Form and updates to our policies/standing rules. LMES PTA Special Education Liaison Nicole "Coley" McLaren will also discuss the \$15 stimulus for all LMES PTA Faculty Members who complete the online IEP training recommended by the VDOE.
- ii. 8/17/2023–Back to School Night. 2pm-6pm LMES PTA will have the entire cafeteria to use for the running of a slide show with our audit and proposed budget information. All committees will have the opportunity to share who they are and what they do. LMES PTA will also have a "yard sale" or "flash sale" to make room for our condensed storage space.
- iii. 11/9/2023–Veteran's Day performance
- iv. 12/1/2023–Snowflake Bazar will be held from 4:30pm-8:30pm. LMES PTA Secretary Nicole "Coley" McLaren will coordinate with Mrs. Yee Lee in the cafeteria so we can serve dinner from 5:30pm-8pm.
- v. 12/7/2023–4th/5th Grade Choir Concert
- vi. 12/25/2023-1/5/2024–Winter Break
- vii. 3/21/2024–2nd Grade Musical
- viii. 4/1/2024-4/5/2024–Spring Break
 - ix. 4/20/2024–LMES PTA Spring Carnival will be Monopoly Themed
- x. 5/9/2024–Recorder Concert
- xi. 5/31/2024–Last Day of School

d. Spirit Nights will be held throughout the school year. We will alternate food and non-food activities. This will help to accommodate our students with food allergies as well as look for ways to include our special needs students.

- i. Papa John's has altered their Teacher Delivery Night again. We may not do it this year. LMES PTA Secretary Nicole "Coley" McLaren and LMES Principal Mr. Brad Davis will coordinate with Papa John's to figure it all out.

e. LMES PTA President Brandi Davis asked permission to put up signage in the yard regarding our upcoming Spirit Nights, PTA meetings and "Sponsored by PTA" for all events we will sponsor..

Action Items:

1. Boosterthon planning meeting, Gilly Hagar and 8/16/2023 at 10am
2. Spirit Night Coordination, LMES PTA Secretary Nicole "Coley" McLaren and 8/1/2023
3. Snowflake Bazar, LMES PTA Secretary Nicole "Coley" McLaren and 8/1/2023
4. Spring Carnival, LMES PTA Secretary Nicole "Coley" McLaren and 8/1/2023
5. Teacher Breakfast, LMES PTA President Brandi Davis, LMES PTA Secretary/Special Education Liaison Nicole "Coley" McLaren, LMES PTA Treasurer Jaqueline Nelson, LMES PTA VP of Membership Rebekah Basham and 8/14/2023
6. Back to School night, All LMES PTA Board Members and 8/17/2023

7/28/2023

Nicole "Coley" McLaren Date of Approval

LMES PTA Secretary